

Riverview Infants School

Minutes of the Parent Teacher Association Annual General Meeting

Held on 26th September 2018

Present:

Lisa Dobson	Nicole Caulfield
Louise Dixon	Sue Garrard
Julie Wakeman	Sarah Martin
Jo Towens	Hollie Ferguson
Lorna Cutler	Reggie Dix
Adam Young	Di Wells
Emma English	John English
Reka Morley	

Start time : 7.05pm in the school hall

Introduction

Lisa Dobson opened the meeting as current Chariman by welcoming everyone, the current committee and new parents. She explained the purpose of the AGM and all the attendees introduced themselves.

Review of 2017 Minutes

Minutes of the last meeting were agreed.

Chair's report

Lisa Dobson, current chair, read out her report. Please find attached document.

Treasurer's report

Julie Wakeman, current Treasurer, read out her report. Please find attached document.

Mrs Caulfield, Head teacher comments

Mrs Caulfield read out her report. Please find attached document.

Election of New Committee

The new committee for the year of 2018 /2019 were elected as follows:

Job Title	Name	Proposed	2nd
Chair	Lisa Dobson	Di Wells	John English
Vice Chair	Jo Towens	Lisa Dobson	Julie Wakeman
Treasurer	Louise Dixon	Julie Wakeman	Jo Towens
Vice Treasurer	Reka Morley	Emma English	John English
Secretary	Kate O'Mara	Reka Morley	Lorna Cutler
Vice Secretary	Di Wells	Jo Towens	Lorna Cutler

Lisa then requested volunteers for the remaining members of the Committee. All parents present agreed to become a committee member as well as two who were unable to attend meeting. The committee is as follows

John English Emma English
Lorna Cutler Julie Wakeman
Laura Swain Emma Spencer
Hollie Ferguson Reggie Dix

Adam Young

Any other Business

Everyone was reminded about the MacMillan Coffee morning on Friday.

Future events and dates will be sent to everyone.

The next meeting was set as 2nd Oct 7pm Community Room

Meeting closed at : 7.50pm

Minutes taken by Di Wells